



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF HOME INSPECTORS

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MEETING MINUTES:	DELAWARE BOARD OF HOME INSPECTORS
DATE AND TIME:	Tuesday, March 13, 2018 at 9:00 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Boulevard, Cannon Building Second Floor Conference Room B Dover, Delaware
MINUTES FOR APPROVAL:	May 8, 2018

MEMBERS PRESENT

Tim Harriger, Professional Member
Dennis Theoharis, Public Member, Chair
Joyce Edwards, Public Member

MEMBERS ABSENT

Jay "Wes" Mast, Professional Member, Vice Chair
Donald E. Pyle, Sr., Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Aisha Hoke, Administrative Specialist II

PUBLIC PRESENT

There were no public present.

CALL TO ORDER

Mr. Theoharis called the meeting to order at 9:09 a.m.

REVIEW AND APPROVAL OF MEETING MINUTES

A motion was made by Mr. Harriger, seconded by Ms. Edwards, to approve the January 9, 2018, meeting minutes as presented. The motion carried unanimously.

UNFINISHED BUSINESS

There was no unfinished business before the Board.

NEW BUSINESS

Review Home Inspector Applications – By Experience

After review, a motion was made by Ms. Edwards, seconded by Mr. Harriger, to approve the home inspector application by experience of Matthew Dickens. The motion carried unanimously.

Ratification of Home Inspector Trainee Applications

A motion was made by Mr. Harriger, seconded by Ms. Edwards, to approve the ratified home inspector trainee applications of Richard Gruhler and Scott Henschen. The motion carried unanimously.

Review of Home Inspector Applications – By Endorsement

After review, a motion was made by Mr. Harriger, seconded by Ms. Edwards, to approve the home inspector application by endorsement of Raymond Stanton. The motion carried unanimously.

CORRESPONDENCE

The Board received two separate submissions of correspondence regarding courses that will be available at the April 29 – May 1, 2018 InterNACHI convention. After review, the Board asked the board liaison to confirm that submitted courses were approved by InterNACHI and if so, per the rules and regulations, would be approved by the Board.

OTHER BUSINESS BEFORE THE BOARD (For Discussion Only)

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting date will be May 8, 2018 at 9:00 a.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Harriger, seconded by Mr. Theoharis, to adjourn the meeting at 9:23 a.m. The motion carried unanimously.

Respectfully Submitted,

Jennifer L. Witte

Jennifer L. Witte
Administrative Specialist II